



## Vancouver Island Emergency Preparedness Conference Society

To raise the level of emergency preparedness on the island through promoting awareness, providing information, tools and solutions to problems, sharing experiences and creating networking opportunities

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### **NEW!!! POSTER PRESENTATIONS!**

The **2011 VANCOUVER ISLAND EMERGENCY PREPAREDNESS (VIEP) CONFERENCE**, April 15-17<sup>th</sup>, will be held at the Prestige Ocean Front Resort & Convention Centre in Sooke. The opportunity for *poster session submissions* has been added to this VIEP Conference.

Poster Presentations provide an opportunity for those who wish to share best practices or research related to emergency management or preparedness initiatives with others who attend the Friday evening pre-conference networking event.

The focus will be on highlighting Vancouver Island projects/ practices/ research or those that would benefit Vancouver Island communities in emergency preparedness or planning.

Conference dates are April 15, 16 & 17, 2011. The Poster Presentation session will be held between **6:00 pm- 7:30 pm on Friday, April 15<sup>th</sup>** as part of the Conference's OPENING NETWORK RECEPTION, INFORMATION EXCHANGE AND BOOTH DISPLAY.

**Deadline** for submissions is **February 18, 2011**- ***New date!***

### **What is a Poster Presentation?**

Posters provide the opportunity to showcase special projects and initiatives that your team or community have undertaken. The Poster should include detailed information about what has been done, the benefits and involvement of the community or stakeholders, what makes it unique or innovative, and lessons learned or recommendations for next steps.

Posters selected will be attractive, graphic, and include descriptive text regarding your project or initiative.

Here are three excellent references including examples and templates you may wish to use.

[http://www.posterpresentations.com/html/free\\_poster\\_templates.html](http://www.posterpresentations.com/html/free_poster_templates.html)

<http://www.ncsu.edu/project/posters/NewSite/> (click on Quick Reference)

<http://writing.colostate.edu/guides/speaking/poster/com2i1.cfm>

### **Topics:**

Poster Presentations enable those who wish to share emergency management or preparedness best practices and/or research in three categories:

1. Community Projects –Projects or programs that have been implemented in a community on Vancouver Island that enhance community awareness and/or preparedness
2. First Responder Practices – Projects or programs that have been developed to enhance the capabilities of first response organizations or are designed to support first response operations
3. Academic Research – Research projects either institutional or individual that relate to Vancouver Island communities

### **Guidelines:**

- All entries must include size and format of their poster (recommend no larger than 48" Wide x 36" Tall – either as a wall poster or tri-fold poster)

- Entries should include a PDF copy of their Poster and a brief description of the Project (this will go on an information sheet of all the Posters selected)
- Posters should be graphic and include illustrations, diagrams, charts, or photographs to support the text
- The name of the organization or sponsoring agency, should be included on the poster
- Contact information of the presenter(s) should be included on the poster and business cards may be made available

**Poster Presenter Benefits:**

- Visibility, recognition and credibility within emergency management field
- Networking opportunities with other Friday evening attendees
- Sharing best practices, information, resources and tools to increase community capacity and resilience

**Selection and Details:**

As a **Poster Presenter**, you will be expected to be present with your Poster from **6:00 pm to 7:30 pm on Friday, April 15<sup>th</sup>** and be available during that time to answer questions about your Poster. Handouts are encouraged. **Set-Up is between 5:00-5:30 pm.**

**Costs** related to table space will be covered. Appetizers and refreshments will be served on Friday evening.

**Conference Registration, travel and accommodation** are the responsibility of the presenter. If the Poster Presenter is also attending the Conference and requires accommodation, CREAM (Capital Region Emergency Awareness Network) will sponsor Group Lodging for one (1) person.

*\*\* Please indicate on the Poster application form whether you will be staying at Group Lodging as space is limited.*

**\*NOTE:** You will be eligible for great door Prizes

**Poster Presentation Due Dates:**

<b>Call for Poster Proposals</b>	<b>December 1<sup>st</sup>, 2010</b>
<b>Poster Application Due Date</b>	<b>February 18<sup>th</sup>, 2011- <i>New Date!</i></b>
<b>Poster Presenters Notified</b>	<b>By February 26<sup>th</sup>, 2011</b> (**February 28 <sup>th</sup> is deadline for early Conference Registration)
<b>Poster Presentations Given</b>	<b>April 15<sup>th</sup>, 2011 – 6:00 pm to 7:30 pm</b>

Poster presenters are asked to bring their poster to the **Prestige Ocean Front Resort & Convention Centre** in Sooke **no later than 5:30 pm on Friday, April 15<sup>th</sup>**. Posters should be created so that they can be easily mounted with pins or tape if they are wall posters. Please indicate if your poster is on a tri-fold and requires table space. Posters will be assigned a number and presenters will be provided with pins and tape on site.

**Please complete the Poster Presentation Application form and forward by February 18<sup>th</sup>**

via email to: [info@viepconference.ca](mailto:info@viepconference.ca)

by mail:

**Vancouver Island Emergency Preparedness Conference Society**  
**ATT: Poster Presentation**  
**c/o 909 Fairfield Rd. Victoria, BC V8V 3A3**